

MALYSIAN SUSTAINABLE PALM OIL (MSPO) (INTERNAL AUDITING MSPO2530:2013 SERIES)



MSPO is one of the Malaysian standard requirement for palm oil which addresses the sustainability issues and challenges in relation to multi-stakeholders in this industry. It is monitored and regulated under the authority of Malaysian Palm Oil Board (MPOB).

This course is designed for personnel involved in internal audit, which to be performed by appropriately trained and qualified personnel. Internal audit provides inputs to management on the conformance and effectiveness of

CONTENTS

- Understand and implement the related requirements of MSPO Series.
- How to conduct, manage and follow up of internal auditing process in MSPO — preparation of audit plan, execution and implementation of audit, corrective action, reporting and follow up of internal audit.



**"STANDARDISATION AND
COMPETENCY ASSURED"**

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LEARNING OUTCOME

- Enhance knowledge on current MSPO requirements, legal compliance & demand from industries.
- Increase internal auditors competency, self-confidence and satisfaction
- Implement internal auditing of MSPO activities in order to comply with the sustainable palm oil requirements.

WHO SHOULD ATTEND

This course is suitable for managers, executives, auditors, supervisors for independent smallholders, plantations & organized smallholders, refinery and palm oil mills especially those hands-on and have technical knowledge in this area.

Organized by :



Standard • Training • Consultancy

SIRIM STS Sdn Bhd (Formerly known as SIRIM
Training Services Sdn Bhd)
1st & 3rd Floor Building 2, SIRIM Complex
1 Persiaran Dato' Menteri
Section 2, P.O. Box 7035
40700 Shah Alam
Selangor Darul Ehsan
Tel No : +603-5544 6200
Fax No : +603-5544 6289 / 6754



DURATION

MSPO 2530 Series — Internal Auditing for auditors .
Training will be conducted in 3 days, 2 nights

TRAINING DATE/VENUE

TRAINING TENTATIVE DATE:

Session 1: 17—19 Oct, 2016
Session 2: 5—7 Dec, 2016

VENUE : KUCHING

TENTATIVE PROGRAMME

Day 1: Internal Audit (MSPO)

3.00pm - 5.30pm : Registration

6.30pm - 8.30pm : BBQ Dinner

8.45pm - 10.30pm: Introduction &
Course objective
Module 1 – Vocabulary & Introduction to
Internal Audit

Day 2: Internal Audit (MSPO)

8.45am - 10.15am : Module 2 – Auditor
competency requirement
Exercise M2 – Auditor attitude

10.15am - 10.30am: Morning break

10.30 am - 1.00pm : Module 3 – Revision of
ISO 9001:2008 clauses
Exercise M3 – Objective evidence

1.00pm - 2.00pm : Lunch Break

2.00pm - 3.30 pm : Module 4 – Audit Planning
M4 – Audit planning exercise

3.30 pm - 3.45 pm : Tea Break

3.45 pm - 5.00 pm : Module 5 – Audit
Performance 1 – Checklist & audit notes
Exercise M5 – Checklist

6.30 pm - 8.30 pm : BBQ Dinner

8.45 pm - 10.30 pm : Module 6 –
Determination of non-conformance & NCR
writing
Exercise M6 – Detect non-conformance & NCR
writing

Day 3: Internal Audit (MSPO)

8.45am - 10.15am : Module 7 – Corrective
action & follow up.

10.15am - 10.30am: Morning break

10.30am - 11.00am: Conclusion, Q&A, Course
evaluation

12.00pm - 1.00pm: Lunch Break;
End of Session

MEDIUM / FEE

Medium:

English and Bahasa Melayu (BM).

FEE : RM 2,120.00 per person (public
training) - inclusion 6% GST.
Training materials, meals and
accommodation included.

Kindly fill up the form and email to:

Name: Intan Mariam

Tel No.: +603-5544 6242

Email: wmariam@sirim.my

Name: Ahmad Bazli

Tel No.: +603-5544 6242

Email: bazli.sirimsts@gmail.com

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To:

The Secretariat
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FOR OFFICE USE

Person in-charge: Intan Mariam / Bazli

Course Programme		
Venue		Date
COMPANY INFORMATION		
Company Name / Address		
Co. Reg. No.		
Contact Person		
Designation		
Tel No.		HP No.
Fax. No.		
e-mail		
Website		
PARTICIPANT/S (Please attach a separate list if more than 5 persons)		
No.	Name / Position	Fees
1.		
2.		
3.		
4.		
5.		
		Total Fees
Company/Organisation Products: Manufacturing <input type="checkbox"/> Service <input type="checkbox"/> Government <input type="checkbox"/> Association <input type="checkbox"/> Others <input type="checkbox"/>		
Type of Product/Service :		
How do you get to know about our training course (x)		
Planner <input type="checkbox"/> Newspaper/Adv. <input type="checkbox"/> Directory <input type="checkbox"/> e-marketing (email) <input type="checkbox"/> Sales Visit <input type="checkbox"/> Friends <input type="checkbox"/> others <input type="checkbox"/>		

PAYMENT

- Payment by crossed cheque / bank draft / postal order should be made payable to **SIRIM STS Sdn. Bhd.** and **received before or on the day of the course registration.**

Cheque / Bank Draft / Postal Order No. _____ for RM _____

Signature: _____

Name: _____

Date: _____

Company Stamp

